

**Wildwood Crest Board of Education**  
**Work Meeting/ Regular Meeting**  
**Crest Memorial School**  
**Media Center**  
**Tuesday, January 23rd at 5:30**

**Work Session:**

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
  - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in **The Press Newspaper on July 15, 2023.**
4. Roll Call
5. Committee Reports- old/new business
  - a. Curriculum
  - b. Technology
  - c. Buildings & Grounds
  - d. Safety
  - e. Athletics
  - f. Policy
  - g. Finance
  - h. Liaison to Wildwood Board of Education
  - i. Mr. Del Conte, Superintendent
    - i. Alyssa Cusella, Donation to CMS
6. Correspondence
7. Adjournment
  - a. Motion to adjourn work session and begin regular session.

**Regular Session:**

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Executive Session (See below)
6. Adjournment

Board Resolution for Executive Session:

Tuesday, January 23, 2024

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. (3) Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically personal answers to questions regarding the interview for Board of Education vacancy
2. (8) Matters involving personnel issues regarding the interview of several candidates and possible appointment of a candidate to fill the vacant Board of Education seat.
3. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: negotiations

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

**WILDWOOD CREST SCHOOL DISTRICT**  
**TUESDAY, JANUARY 23, 2024**  
**BUSINESS ADMINISTRATOR'S REPORT**

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Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**BUSINESS ADMINISTRATOR'S CERTIFICATION**

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **December 2023** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **January 2024**.

**BOARD OF EDUCATION'S CERTIFICATION**

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **December 2023** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**APPROPRIATIONS TRANSFERS**

No transfers were made in December that meet the threshold.

**APPROVE MINUTES**

To approve and release minutes of the following meeting:

Regular Meeting - **December 19, 2023**

Reorganization Meeting - **January 3rd, 2024**

Executive Minutes from Reorganization Meeting - **January 3rd, 2024**

**FINANCIAL REPORTS**

To approve the financial reports of the Business Administrator's (A-148) and the Treasurer's (A-149), which are in agreement for **November 2023**, no accounts are over-expended and no adjustments to the projected revenue are required.

**BILL PAYMENTS**

To approve bill payments for **January 2024** as listed.

**APPROVE AMENDED APPLICATION FOR ESSA**

To approve the amended application for Every Student Shall Succeed (ESSA) grant for The 2023-2024 school year to include a reserve amount for homeless students, per the instruction of the Cape May County Office.

James Lushok - Business Administrator

**WILDWOOD CREST SCHOOL DISTRICT**  
**TUESDAY, JANUARY 23, 2024**  
**SUPERINTENDENT'S REPORT**

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Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**ENROLLMENT: (224) SEE ATTACHED**

**PRACTICE LOCKDOWN AND FIRE DRILL:**

The practice and fire drill for December 13th and 23th respectively.

**2023/2024 FIELD TRIPS:**

Grade	Date	Field Trip
Second Grade	5/14/2024	Middle Township #1 (Pen Pals)

**2023/2024 Substitute Teachers:**

To approve the following Substitute Teachers for the 2023/24 School Year.

Ava Sorensen	Julia Sorensen
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**PRACTICAL NURSE TRAINING:**

To approve the agreement between Crest Memorial School and Cape May County Technical School that allows nursing students to accumulate observational hours.

**STATEMENT OF ASSURANCE: HEALTH AND SAFETY PLAN:**

To approve the Health and Safety Plan Statement of Assurance for the 2023/2024 School Year.

**STATEMENT OF ASSURANCES: PARAPROFESSIONALS**

To approve the Paraprofessional Statement of Assurances for the 2023/2024 School Year.

**POLICY FIRST READING:**

To approve the first reading of the following Policy:

Policy Number	Policy Name	Mandated	New	Revised	Abolished
5337.1	Therapy Animals		X		

**HIB:** 0 Investigated/ 0 Confirmed

David J. Del Conte, Jr.  
Superintendent

<b><u>CMS January Enrollment Totals</u></b>	
Self Contained(K-4)	3
PreSchool 3 Bren	10
PreSchool 3/4 Bil	9
PreSchool 4 Gent	12
Kindergarten O	11
Kindergarten M	11
First Grade H	7
First Grade L	6
Second Grade C	8
Second Grade M	9
Third Grade D	11
Third Grade M	11
Fourth Grade C	11
Fourth Grade Z	10
Fifth Grade G	14
Fifth Grade S	15
Sixth Grade B	11
Sixth Grade M	11
Seventh Grade K	10
Seventh Grade P	10
Eighth Grade H	11
Eighth Grade M	13
<b>TOTAL IN DISTRICT</b>	<b>224</b>
<b>TOTAL PREK-8 OOD</b>	<b>9</b>
WWH	27
CMTECH	15
MIDDLE	14
LOWER TOWNSHIP	2
<b>TOTAL</b>	<b>291</b>